



NATIONAL CENTRE FOR EARTH SCIENCE STUDIES
(An Institution under the Ministry of Earth Sciences, Govt. of India)
P.B. No. 7250, Akkulam, Thiruvananthapuram-695 011, Kerala.

PURCHASE DIVISION

Our Ref : PUR-PROC/279b/2018-PUR-NCESS

(To be quoted in all correspondence)

Dt.02.07.2019

Phone :(0471) 2511531
FAX: (0471) 2442280
E-mail: ncesspurchase@gmail.com
purchase@ncess.gov.in
website : www.ncess.gov.in

Sub: e-Procurement Tender

Dear Sirs,

Please send your offer along with descriptive catalogue/ pamphlet for the following items not later than **29.07.2019 at 06.00 PM (Tender Opening at 11.00 A.M on 31.07.2019)**. The terms and conditions governing the tender are given at the bottom.

<i>SI. No</i>	<i>DESCRIPTION</i>	<i>QUANTITY REQUIRED</i>
1. Rate Contract for Gases <i>(Specification attached separately)</i>		
INSTRUCTIONS TO THE TENDERERS AND TERMS AND CONDITIONS		

1. The quotation should be submitted by e-procurement in PDF format by ‘logging on’ in the website eprocure.gov.in/eprocure/app. The file size of the document submitted should not exceed 20 MB. The BOQ in excel format should be downloaded and submitted.
2. An EMD of Rs. 20,000/- may be submitted by way of bank remittance remitting the amount to our bank account. (Account no: 57059896404; Account Name: National Centre for Earth Science Studies (NCESS); IFSC Code: SBIN0070581; MICR Code: 695009036; Bank: State Bank of India, Akkulam, Trivandrum). The remittance should reflect in our accounts on or before the date of submission. The late remittance will not be valid. The bank details for the refund of EMD should be furnished along the bid. Exemption from EMD will be allowed for organizations registered with Central Purchase Organization or MoES, Govt. Of India or Small-Scale Industries, if the claim is supported by relevant documents. The firms claiming EMD exemption on account of being small scale industries should attach National Small Industries Corporation (NSIC) certificate, Udyog Aadhar Memorandum or District Industries (not acknowledgment).
3. The material should be delivered at NCESS at the specified location and so the quotation should include all the charges for the delivery at NCESS.
4. It should be clear whether the quoted amount is inclusive of tax or not. If the tax is extra, the current tax rates should be specifically mentioned. (The tax at the time of supply should be calculated considering the DSIR registration and its certificates will be provided in our formats).
5. **The bid should contain the Details of EMD remitted (or NSIC), Bank Details for refund of EMD, Authorization from manufacturer, Techno Commercial Bid, Technical Compliance statement, List of Customers etc, wherever applicable.**
6. **The offer should be valid for 120 days from the due date of opening of tender.**
7. The Purchaser reserves right to accept any tender in part or full without assigning any reasons. The enquiry is not a commitment and the purchaser reserve the right to reject or cancel any or all offers.
8. The successful bidder must deposit security deposit which will be refunded at the end of the contract period without any interest. The EMD of the successful bidder will be converted to the security deposit. The security deposit will be forfeited upon any loss suffered due to the firm. The security deposit will be refunded upon successful completion of the contract.
9. The contract period will be two years. Both NCESS and the firm can cancel the contract by giving one-month notice. If the cancellation is done by the firm or it is done by NCESS due to

- lack of proper service or misconduct on the part of the firm, the security deposit will be forfeited.
- 10. The purchase will be made on credit basis and the payment will be made after supply and acceptance, by bank transfer.**
 - 11. Initially the vendor should supply the specified number of filled cylinders for each required gas (Not outright sale).**
 - 12. The supplier should be the manufacturer/ authorized agency and cannot outsource refilling of gas to a third party.**
 - 13. While refilling, the vendor has to deliver the respective gases in their own cylinder at our site and empty cylinder has to be taken back for refilling at the expense of supplier. No cylinder will be provided from NCESS. The filled in cylinder should be supplied within 25 days from the e-mail request from Purchas &Stores Section.**
 - 14. Cylinder has to be picked up from the site and delivered free of cost at the site of use. The amount quoted should be inclusive of all these charges. All the charges of transportation, including unloading charges shall be paid by the supplier.**
 - 15. No rent will be paid for the cylinders supplied.**
 - 16. Payment will be made solely for the refilling of gas, after supply and acceptance.**
 - 17. The purity, quantity, safety and other aspects based on the required specification has to be ensured and satisfied for each refilling.**
 - 18. The vendor should provide purity certificate.**
 - 19. Cylinder should be with inner thread valve.**
 - 20. Same charge for refilling of gas will be applicable to NCESS cylinders.**
 - 21. Any further changes in the details, like the date of opening or specification, will be posted on our web site only.**

Yours faithfully,

Sd/-

Deputy Manager (Purchase)

Specification Required

Sl.No.	Gas	Capacity of cylinder	Purity (UHP)	No.of filled cylinders to be supplied initially
1.	He	47 L	5.5	6
2.	O ₂		5.0 or higher	3
3.	N ₂		5.7 or higher	3
4.	Ar		5.7 or higher	13
5.	H ₂		5.5 or higher	3
6.	Zero Air		5.0 or higher	3
7.	Acetylene	41 L	5.5 or higher	3
8.	He	10 L	5.5 or higher	3
9.	Kr	3 L	5.0 or higher	3
10.	N ₂	10 L	5.7 or higher	3
11.	Ar	10 L	5.7 or higher	3
12.	CO ₂	10 L	5.5 or higher	3

Compliance statement

Sl No	Conditions	Complied	Deviation
1	The material should be delivered at NCESS at the specified location and so the quotation should include all the charges for the delivery at NCESS.		
2	It should be clear whether the quoted amount is inclusive of tax or not. If the tax is extra, the current tax rates should be specifically mentioned.		
3	The successful bidder must deposit security deposit which will be refunded at the end of the contract period without any interest		
4	The contract period will be two years. Both NCESS and the firm can cancel the contract by giving one-month notice. If the cancellation is done by the firm or it is done by NCESS due to lack of proper service or misconduct on the part of the firm, the security deposit will be forfeited.		
5	The purchase will be made on credit basis and the payment will be made after supply and acceptance, by bank transfer		
6	Initially the vendor should supply the specified number of filled cylinders for each required gas (Not outright sale).		
7	The supplier should be the manufacturer/authorized agency and cannot outsource refilling of gas to a third party.		
8	While refilling, the vendor has to deliver the respective gases in their own cylinder at our site and empty cylinder has to be taken back for refilling at the expense of supplier. No cylinder will be provided from NCESS. The filled in cylinder should be supplied within 25 days from the e-mail request from Purchas & Stores Section.		
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